

Rental Space	Size Occupancy	Hourly Rental	Full Day (4- 8 Hours)	Extended Day (8+ Hours)
Bank of America Room (room, tables and chairs only)	1,440 sq. ft. 96	\$100.00	\$550.00	\$675.00
DL-1 Studio (room only)	2,000 sq. ft. 50	\$100.00	\$500.00	\$650.00
Coker Studio (room only)	2,400 sq. ft 160	\$125.00	\$625.00	\$875.00
Murray Studio (room only)	4,800 sq. ft 316	\$250.00	\$1,250.00	\$1,750.00
Entrance Lounge (room and existing furniture only)	n/a 200	\$150.00	\$175.00	\$200.00
Idea Lab (room, tables and chairs only)	5,472 sq. ft. 360	\$150.00	\$650.00	\$850.00
Collaborative and Individual Meeting Space (room, desks and chairs only)	2,291 sq. ft 18	n/a	\$50 - \$250	n/a
Board Room (room, table and chairs only)	858 sq. ft. 27	\$50.00	\$ 250.00	\$400.00
Admin 1 Conference Room (room, table and chairs only)	698 sq. ft. 20	\$50.00	\$250.00	\$400.00
Boyd/Sellers Studio (room, tables and chairs only)	459 sq. ft. 20	\$50.00	\$250.00	\$400.00
Flex Space (room only)	714 sq. ft. 30	\$ 50.00	\$250.00	\$400.00

Other Miscellaneous Charges

Description	Charge	Item Details
Room setup	\$75.00	Includes setting and resetting room for client's use
Table rental (standard)	\$10.00	6' or 8' rectangle, 5' round
Table rental (bistro)	\$8.00	Bar height, 32' round
Chair rental	\$3.00	Standard banquet chairs
Linen Rental (max of 10 round, 10 rectangle, black)	\$5.00	Per linen, max of 10 round and 10 rectangles, black
PA system	\$100.00	Two speaker system; one handheld microphone
TV monitor	\$100.00	Per monitor, per event
Additional security guard	\$150.00	Required for after-hours events
A/V package (Idea Lab)	\$150.00	Includes TV monitor, two speaker system and one handheld microphone
A/V package (Board Room)	\$50.00	Includes laptop and TV with HDMI
A/V package (Bank of America Room)	\$100.00	Includes projector, screen, and podium microphone
Additional microphone (Bank of America Room)	\$5- \$10	\$5 per additional handheld; \$10 for lavalier option
Hybrid package (Bank of America Room)	\$50.00	Includes two webcams, room microphones
A/V package (Murray Studio)	\$300.00	Includes projector, screen, and PA system with podium
Additional microphone options (Murray Studio)	\$5.00	Per additional handheld

Specialized lighting (studios only) and A/V personnel support options can be added to each event
Personnel pricing is TBD based off client's needs

Discounts

State agencies, local government, school districts and non-profit organizations: 20% off total rental fee
(cannot be combined with other discounts)

Multiple location rentals: 10% off rental fee of each additional location of a lesser value

Multiple day rentals: 10% off each consecutive additional day's rental fee